

1. PURPOSE

- a) The Facilities and Infrastructure Committee (Committee) is a formally appointed Committee of the Board of Directors of the Western Australian Hockey Association Inc. (HWA) and is responsible to the Board.
- b) The Committee does not have executive powers or authority to implement action in areas over which HWA management has responsibility. It does not have any management functions and is advisory to the Board only.
- c) This Charter governs the operations of the Committee. The Committee shall review and reassess this Charter at least annually and obtain the approval of the Board of Directors for the Charter.
- d) The Committee's role is to report to the Board and provide appropriate advice and recommendations on the following matters to facilitate decision making by the Board:
 - (i) Development of facilities and infrastructure (facilities) to support the sustainable growth of hockey in accordance with HWA's Strategic Plan;
 - (ii) Support individual Clubs and Regional Associations seeking to develop their own facilities; and
 - (iii) Support management in maintaining a sustainable future for Perth Hockey Stadium and continuing lease from Curtin University.

2. MEMBERSHIP

- a) The Committee shall consist of;
 - (i) The Vice President (who will not be Chair).
 - (ii) Up to two members appointed by the Board (one of whom must be a current Director of HWA).
 - (iii) If necessary, a person with relevant industry experience to be able to advise the Sub-Committee professionally and who is not a Director of HWA
 - (iv) The Chief Executive Officer (CEO) and Facilities and Infrastructure Manager shall be requested to attend Committee meetings as necessary, but shall not be members of the Committee;
- b) Membership of the Committee shall be subject to annual review by the Board.
- c) If a Committee member cannot attend a meeting, the Chairman may appoint an alternate member of the Board for that meeting.

3. CHAIR

- a) The Board shall appoint the Chair on an annual basis. The Chair shall have relevant industry background.
- b) The Chair shall be required to call a meeting of the Committee if requested to do so by any Board appointed Committee member.

4. MEETINGS

- a) The Committee shall meet as frequently as required but at least quarterly
- b) A quorum shall be a number equal to;
 - i) Where the number of Committee members is an even number, half that number, plus one; and;
 - ii) Where the number of Committee members is an odd number, half that number rounded up to the next whole number.
- c) Any questions arising at any meeting of the Committee shall be decided by majority vote and each member shall have one vote. In the case of - equal votes, the Chairman shall have a casting vote.

AUDIT AND FINANCE SUB COMMITTEE CHARTER

- d) The Committee shall be responsible for the conduct of its proceedings and shall ensure that its meetings are minuted and reported to the Board.

5. DUTIES AND RESPONSIBILITIES

- a) Review and update demand modelling for facilities, including the impact new facilities will have on the sustainability of existing facilities;
- b) Engage with Clubs and Regional Associations that are embarking on facility development and provide guidance for their committees;
- c) Identify areas that should be supported for facilities development and the requirements for new Clubs to fill these shortfalls;
- d) Identify the risks associated with development of facilities and recommend appropriate risk mitigation measures;
- e) Prepare plans for the further development of PHS in accordance with the Greater Curtin Plan including options that facilitate the retention of the HA High Performance Location Agreement beyond 2024;
- f) Assist management in the promotion of infrastructure elements of the Hockey WA/ Curtin University Collaboration Agreement.
- g) Identify any opportunities that could be pursued for an upgrade of PHS that could be presented for political support prior to the next Federal and any subsequent elections.

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